

Information for the data protection about our data process according the Art. 13, 14 and 21 from the general data protection regulation.

(Status September 2018)

We, the Rudolf Michael GmbH, take the the protection from personal data very seriously. On the following pages, we will inform you about the processing how we process your data's and which rights them in context with your personal data concede.

1. The responsible office and contact details

The responsible for the processing from your personal data is:

Rudolf Michael GmbH
Bahnhofstraße 30
D-75031 Eppingen
+49 (7262) 9188-0
info@michael-kunststofftechnik.de

For questions, suggestions or complaints you can contact us about the following address.

Our data protection officer you can contact under the following address:

Rudolf Michal GmbH
Data protection officer
Bahnhofstraße 30
D-75031 Eppingen
+49 (7262) 9188-45
datenschutzbeauftragter@michael-kunststofftechnik.de

2. Purposes and legal basis, on which we process your data

We process personal data in compliance with the regulations the data protection- basic regulation (DSGVO) and the Federal Data Protection Act. Which datas is processed in single and in which way is used, is based in each case on the requested or requested agreed services. Other single details or additions to the purposes of data processing you can the respective from contract documents, forms, a declaration of consent and/or any other information you may require (e.g. in the context of the use of our website or our business conditions). In addition this privacy information is updated from time to time. You will find the actually issue of the data protection information on our Website www.michael-kunststofftechnik.de

3. Purposes for the fulfilment of a contract or pre-contractual obligations Measures (Art. 6 para. 1 b DSGVO)

The processing of your personal data is processed for the following purposes your application for a specific job advertisement or as an initiative application and in this context in particular for the following purposes:

- Check and evaluation your suitability for the vacant position, performance- and conduct evaluation in legally permissible cope,
- For registration and authentication for the application about our website,
- Preparation of the employment contracts and other agreements,
- For the internal and external communicate
- Health protection
- Assertion legal claims and defence at legal disputes
- Warranty the IT- safety and the general safety, buildings- and plantsafety,
- Safety position and perception for the house right by correspondingly measures.

4. Purpose in the context of a legitimate interest from us or third parties

Over the actual fulfillment of the (pre-) contract we process your data if necessary, at legitimate interests of us or third parties. The Processing of your datas find only then and in so far takes place, than no overriding interesting of your side against corresponding processing speak, how in particular for the following purposes:

- Measures for the further development of existing systems, processes and services,
- Checking with the European and international anti-terrorism lists, so far over
- the statutory obligations going out,
- Enrichment of our data, e.g. through use or the research publicly accessible data,
- so far necessary,
- Building- and system security (for example through access controls).

5. Purposes within the scope of your consent (Art. 6 para. 1 a DSGVO)

The processing of your personal data for particular Purposes can also take place on the basis of your consent. As a rule, could you recall it at any time. This is also valid for the revocation of declarations of consent that were in force before the DSGVO, also before May 25, 2018, have been issued to us. About the Purpose and about the consequences of a revocation or the non-granting of a consent you will get the information separately in the corresponding text of the consent. Generally valid, the revocation of a consent only applies for the future.

Processings, that have taken place before the revocation, are not and remain legal.

6. Purposes for fulfilling legal specifications (Art. 6 para. 1 c DSGVO) or in public interest (Art. 6 para. 1 e DSGVO)

Like everyone who participates in economic activities, we are also subject to a large number of legal obligations. These are primarily legal requirements (e.g. trade and tax laws), but may also include regulatory or other official requirements. The purposes of the processing may include identity and age verification, fraud and misuse of money laundering prevention, preventing, combating and informing the public about the financing of terrorism and criminal offences that pose a threat to property, comparisons with European and international anti-terror lists, the fulfilment of control and reporting obligations under tax law and the archiving of data for the purposes of data protection and data security, as well as the examination by tax and other authorities. In addition, the disclosure can personal data within the framework of administrative/judicial measures for the purpose of gathering evidence, prosecuting offences, or enforcement of civil claims will become necessary.

7. The categories of data processed by us, insofar as we do not receive data directly from you, and their origin

Insofar as this is necessary for the contractual relationship with you and the application is required, we may process your application from other applicants data received or from other third parties. Moreover we process personal data, which we collect from publicly accessible sources. Sources (e.g. commercial and association registers, population registers, press, Internet and other media), as far as this is permissible, and the is necessary and we will use this data in accordance with the statutory provisions.

To be able to process. Relevant categories of personal data may, in particular, include be:

- Address- and contact data (Emailaddress and telephone number)
- Information about you on the Internet

8. Recipients or categories of recipients of your data

Within our company, those internal positions or positions that are organizational units will receive your data, which will be used to fulfill our contractual and legal obligations or within the framework of the processing and of our legitimate interest. A transmission of your datas to external persons takes place excluding

- in connection with the contract processing
- for the purposes of fulfilling legal requirements, according to which we are obliged
- to provide information, report or pass on data, orthe transfer of data is in the public interest
- as far as external service providers in our assignment process as order processor or function taker

- (such as external computer centres, support / maintenance of EDP / IT applications,
- Archiving, document processing, compliance Services, controlling, data screening for anti-money laundering purposes, Data validation or plausibility check, data destruction, purchasing/sales, etc. Procurement, customer administration, marketing, media technology, Research, risk controlling, billing, telephony, website management, auditing services, financial institutions or data disposal, courier services, logistics)
- on the basis of our legitimate interest or of the authorized interest of the third party
- for the purposes the under digit 4 mentioned purposes (e.g. to authorities, debt collection agencies, lawyers, Courts, experts, Group companies and committees
- and control authorities)
- if you have given us consent to transfer your datas to third parties

Furthermore we will not pass your data to third parties. As far as we service providers in the context of an order processing order, are subject to your data there will meet the same security standards as ours. In the remaining cases, the recipients may use the data only for the purposes for which they have been transmitted to you.

9. Duration of storage of your data

We process and storage your datas for the purpose of contract initiation / application.

In addition, we are subject different storage and Documentation obligations, which are based, inter alia, on the Commercial Code (HGB) and the German Tax Code (AO).

The values specified there are Deadlines for storage and documentation are up to ten years over the end of the contractual relationship or the pre-contractual legal relationship. If you are not placed, your application documents will be at the latest six months after notification of the rejection decision destroyed or returned in the original.

Electronic data will be deleted accordingly after six months. If the data for the Fulfilment of contractual or legal obligations and rights no requisitely, these will be deleted regularly, unless their - Further processing is required for the fulfilment of the purposes listed under digit 4 from an overwhelming legitimate interest of our company requisitely.

Such an overriding legitimate interest shall then exist e.g. if a deletion is not possible due to of the special type of storage, or is only possible with a disproportionately high effort.

In these cases, we can also after the ending our contractual relationship store your data for a period agreed with the purposes. In principle, tread in these cases a deletion and a blocking the datas.

10. Processing of your data in a third country or by an international organisation

A transfer of your application data to a third country does not take place.

11. Your data protection rights

Under certain conditions you can assert your data protection rights against us

- So you have the right to ask us for information about your stored personal data
- In accordance with the rules of Art. 15 DSGVO (if necessary with restrictions in accordance with § 34 BDSG).
- On your request, we will rectify the data stored about you to Art. 16 DSGVO, if these are incorrect or faulty.
- If you so wish, we will delete your data in accordance with the principles of Art. 17 DSGVO, unless other statutory provisions prevent this.
- Under consideration the prerequisite of Art. 18 DSGVO you can demand us to restrict the processing of your data.
- You can insert a contradiction against the processing of your datas to Art. 21 DSGVO,
- On the basis of this, we must end the processing of your datas.

- However, this right of objection applies to only in very special circumstances of your personal situation, where rights of our company may conflict with your right of objection.
- You also have the right to receive your data under the conditions of Art. 20 DSGVO in a structured and machine-readable format.
- In addition, you have the right to revoke your consent to the processing of personal data at any time with effect for the future.
- You also have the right to appeal to a data protection supervisory authority
- (Art. 77 DSGVO). We recommend that you always send a complaint to our data protection officer first.

Your requests concerning the exercise of your rights should, if possible, be addressed in writing to the above address or directly to our data protection officer.

12. Scope their duties, provide us with your data

You only need to provide data that is required for the processing of your application or for a pre-contractual relationship with us or to whose collection we are legally obliged. Without this data, we will usually not be able to continue the application and selection process.

13. Existence of automated decision making in individual cases (including profiling)

We do not use purely automated decision-making procedures in accordance with Art. 22 DSGVO. If we do use such a procedure in individual cases in the future, we will inform you separately if this is required by law.